

30-DAY @HOME WITH XOXORGANIZING CHALLENGE

30 TASKS
to get you ready for
TAX DAY!

Do one task each day to help you get ready for tax day. Report the information to help you prepare last year's income tax return. Consult with your tax preparer if you have any questions.

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| <input type="checkbox"/> 1. SCHEDULE YOUR TAX APPOINTMENT | <input type="checkbox"/> 16. CALCULATE PROPERTY TAXES |
| <input type="checkbox"/> 2. DID YOU PAY INTEREST ON A STUDENT LOAN? | <input type="checkbox"/> 17. REPORT SAFE DEPOSIT BOX RENTAL FEES |
| <input type="checkbox"/> 3. REST DAY XOXO says:
Go out for a cocktail! Cheers! | <input type="checkbox"/> 18. CALCULATE MORTGAGE INTEREST |
| <input type="checkbox"/> 4. CALCULATE ANY MILEAGE YOU WILL WRITE OFF | <input type="checkbox"/> 19. REPORT EMPLOYMENT-RELATED EDUCATION |
| <input type="checkbox"/> 5. REPORT CASH DONATIONS | <input type="checkbox"/> 20. REST DAY XOXO says: Celebrate your progress. Go out for a nice dinner. |
| <input type="checkbox"/> 6. REST DAY XOXO says:
Plan a movie day with a friend. | <input type="checkbox"/> 21. DID YOU SHOW INCOME/LOSS FROM AN ESTATE? |
| <input type="checkbox"/> 7. DID YOU DONATE CLOTHING/GOODS? | <input type="checkbox"/> 22. MAKE A LIST OF TAX QUESTIONS TO ASK YOUR TAX PREPARER |
| <input type="checkbox"/> 8. CALCULATE FEDERAL/STATE TAXES YOU PAID LAST YEAR | <input type="checkbox"/> 23. REPORT CHILD CARE DEDUCTIONS |
| <input type="checkbox"/> 9. DETERMINE RENTAL INCOME/EXPENSES | <input type="checkbox"/> 24. DETERMINE AUTOMOBILE EXPENSES |
| <input type="checkbox"/> 10. TALLY MEDICAL DEDUCTIONS | <input type="checkbox"/> 25. REST DAY XOXO says: Treat yourself today - you're almost done! |
| <input type="checkbox"/> 11. REST DAY XOXO says: Get a massage. | <input type="checkbox"/> 26. DID YOU SELL YOUR PERSONAL RESIDENCE? |
| <input type="checkbox"/> 12. REPORT CAR REGISTRATION FEES | <input type="checkbox"/> 27. DID YOU BUY OR SELL STOCKS/BONDS? |
| <input type="checkbox"/> 13. REPORT HOW MUCH YOU PAID IN BUSINESS INTEREST | <input type="checkbox"/> 28. BUNDLE YOUR TAX DOCUMENTS AND LABEL THE YEAR ON THE FRONT |
| <input type="checkbox"/> 14. HOW MUCH DID YOU PAY YOUR TAX PREPARER? | <input type="checkbox"/> 29. COLLECT 10-99 AND W-2 FORMS |
| <input type="checkbox"/> 15. REST DAY XOXO says: Do something besides think about taxes. | <input type="checkbox"/> 30. E-FILING? Make note of the bank account you will use for the direct deposit. |

Congratulations! You are a little closer to your organizational goal.
If you'd like to create an organized system to help you manage next year's taxes,
contact XOXOrganizing for a complimentary in-home consultation.

